

**Board of Library Trustees Meeting  
June 2, 2009**

**7:00 p.m.**

[Medway Public Library](#)

**Attendees:**

Trustees:

Carol Brown  
MaryAnn Cabibbo, Vice Chair  
Ed Duggan  
William Roberts, Secretary  
Chuck Rockwood (arrived late)  
Wendy Rowe, Chair

Citizens:

Margaret Perkins

**Minutes:**

A. Approval of agenda

Motion to approve agenda: MAC1, CB2, passed unanimous

B. Secretary's report (May 5; May 26 Board reorganization)

Motion to approve Secretary's reports: WLR1, MAC2, passed unanimously

C. Citizens Speak

D. Budget Report

We need to spend a bit more on materials than we thought, roughly \$3000, to meet our certification requirement. This is because money spent on materials itself needs to be included in the calculation. Since our materials spending comes from donations it isn't in the town allocation.

We're going to renew Ancestry.com which gets a lot of use and generally make sure that we are safely over the minimum.

#### E. Acting Director's Report

Haven't heard from Franklin about our Director sharing.

Franklin's maintenance person visited to get an idea of what cleaning the library would entail but hasn't gotten back to us.

Some patrons have talked the staff about the regionalization.

- Some thought that they could go to Franklin to get books already. This apparently won't happen until we're re-certified because Minuteman makes it difficult, all the libraries would need to agree to serve us (not just Franklin) and that won't happen until we regain certification and they have no choice.
- Other patrons are upset that their money is going to Franklin.

Carol reported on the Franklin Library Board meeting she attended:

- There's a suggestion of having a joint library board meeting sometime in Sept or October.
- There's no real example of regionalization in the state. The closest is a pair of towns who share a single library. There is no example of 2 towns regionalizing but maintaining separate library facilities.
- There was discussion of whether the 2 library boards (Medway's and Franklin's) should be merged.
- Their director (Felicia Oti) said that she would be spending her Medway library hours working on our long range plan and the regionalization planning.

The honors english "1 Town 1 Book" project is going forward.

#### F. Assistant to the Director's Report

Attended an ARIS training meeting.

There's Minuteman software upgrade in the works

The basement got cleaned, got rid of a lot of boxes.

#### G. Old business

- Meena's request: vote to allow former-Trustee President of the Friends unchaperoned Library access?

Meena is happy if she has a key for the basement inner doors so she won't have to bother the staff when she sorts books. This seemed fine.

#### H. New Business

- Vote on lower expenditure limits for ATM revolving account articles (to match reality)

Motion to change the two revolving fund limits to \$500 each. MAC1, CB2. Passed unanimously

- ATM June 15 7:30pm
- n.b. Closed summer Saturdays (June 27 is final Saturday until Sept 12)

#### I. Fundraising

- Friends \$10/ticket Berkshires timeshare week, drawing 2pm Sat June 13
- Nov/Dec B&N fundraiser; Martha Matsuda to coordinate
- Odd Fellows roast beef dinner

Chuck is going to arrange for the fall.

- Wendy is going to have Trustee manuals sent to Carol and Ed.
- Wendy brought up the question of how to handle warrants. The trustees used to sign them back when we had a real Library Director. Should we go back to that? It's inconvenient because of billing cycles.

#### J. Next Meeting July 7 2009

Motion to adjourn (8:30), MAC1, CR2, passed unanimously